



Partners IN Education

## Partnership Agreement

### COMMUNITY PARTNER INFORMATION

Community Partner: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

### SCHOOL INFORMATION

School Partner: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

### ACTIVITY PLANNED BY THE PARTNERSHIP

List approximate dates of planned Partnership activity and person[s] responsible. Please complete both sections.

WHAT THE COMMUNITY PARTNER CAN DO FOR THE SCHOOL: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHAT THE SCHOOL CAN DO FOR THE COMMUNITY PARTNER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimate number of hours to be donated by Partner: \_\_\_\_\_ Date of Partnership meeting: \_\_\_\_\_

Estimate dollar value of materials/services to be given by Community Partner: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Community Partner Contact*

\_\_\_\_\_  
*Signature of School Contact*

## How to become a Community Partner

### 1. Choose a school.

You may already have a relationship with a school or you may wish to choose a school near you. Many Community Partners volunteer to go wherever the need is greatest. Each public school has a place where *YOU are needed*. You can partner with an individual school or all 58 schools in the system. Call **Partners In Education at 334-240-0918**, and we will match your resources and interests to a particular school's needs.

### 2. Decide what you want to do as a Partner

There are many ways you can be of real service to public school students. Talk with the Partners in Education staff about schools' needs. No two Partnerships are exactly alike, because the creativity and know-how of each of our Community Partners puts a unique stamp on each Partnership. As you get to know the principal and Partners in Education Liaison of your partner school, you will find the definition of Partnership that is just right for you.

### 3. CALL THE SCHOOL TO ARRANGE A TOUR

Successful partnerships begin with a face-to-face meeting. The principal and the person in the school who serves as Partners In Education Liaison need to get to know you. You need to know them and their school. Listen to their needs. Then, as you tour the school, you can work together to define the partnership. As you plan, be sure to include ways that students and school personnel can *recognize* your support. It is important for them to have community involvement and to find creative ways to show their gratitude for your help.

### 4. Notify the Partners In Education office

Email, fax, or mail this completed form to Partners In Education so we have your information in our database. We want to support you in all your partnership work and include you in our invitation list for special events. Remember to call us whenever you need help and to let us know what you are doing throughout the year, so we can spotlight your good work in our publications and in the media!

#### Our Mission:

Committed to student achievement, Partners in Education provides programs that support the economic health of Montgomery through community partnerships and volunteerism.

***Partners in Education is an independent 501(c)3 organization.  
We are not part of the public school system, but all our work benefits public education in Montgomery.***

### *Partners In Education Staff:*

*Chacolby Burns-Johnson, Executive Director  
Sonya Stallworth, Mentoring Program Director  
Charles Jackson, Mentoring Program Coordinator  
Lydia Mitchell, Mentoring Program Coordinator*



*Partners IN Education*

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[www.montgomerypie.org](http://www.montgomerypie.org)